



Why We're Excited About This Opportunity

As Community Church grows, we are also reshaping our Equipping Team (staff). We are aligning our Equipping Team with our vision and intentional disciple-making strategy. Our Equipping Team has a mandate from Ephesians 4 to build up our church body. Can you imagine a team of trust, prayer, encouragement, and effectiveness that is living out Jesus Dependent Lives, Spiritually Growing Relationships, Grace Filled Community, and Neighbor Serving Discipleship? Lead Pastor, Brandon Beebe and the Elder Board of Community Church is building a team Jesus is rooting for. Are you in?

About Community Church

Community Church of Douglas is a non-denominational church reaching the lakeshore communities of Saugatuck, Douglas, Fennville, Holland, South Haven, and Hamilton.

Community Church is growing as a community experiencing and sharing the Kingdom of God more and more... sharing the life-changing love of Jesus with our neighbors. Drawing from a large geographic area, the make-up of community church includes a wide range of spiritual, theological, socio-economic, and household backgrounds. Our discipleship pathway includes a growing Sunday worship community, discipleship teams, community groups, and a vibrant community center.

At the core, we are discovering our own living and growing relationships with Jesus Christ, and we are committed to sharing the life-changing love of Jesus with our neighbors.

TO APPLY:

Send a resume and cover letter detailing your qualifications and reason for interest in the position to: brandon@ccofdouglas.org

Join our team...

Facilities Director

25-30hrs/week (flexible schedule)

Pay commensurate with experience and training.

POSITION DESCRIPTION

The Facilities Director, supported by and reporting to the Lead Pastor, is entrusted to steward the building, grounds, and physical assets of Community Church that creates a ministry and community center for the purpose of making disciples who share the life-changing love of Jesus with their neighbors.

The primary goal of this position is to achieve: a financially efficient maintenance and asset management plan; a team of volunteers and contractors who use their skills to create a safe and beautiful campus; ensure that the facilities and assets of the church are available at all times to create a community center where people have life-changing encounters.

Key Responsibilities:

- **Maintain.** The Director is the primary maintenance and custodial team member responsible for the maintenance, repair, cleaning and security of the building, grounds, vehicles and equipment.
- **Manage.** The Director manages building access, maintenance and custodial systems, vendors and contractors, asset inventory, and tenet relationships.
- **Coordinate.** The Director coordinates the physical needs and events of the community center and church with the people resources of the church and community partners.

A Strong Candidate:

- has some formal training in the trades, engineering, or maintenance fields.
- 10 or more years experience in maintenance or trades including administrative and budgeting management.
- has expertise in building systems like plumbing, HVAC, electrical, or irrigation.
- is a self-starter able to flow between teamwork and self-directed work.
- thrives in team environment leading and delegating volunteers and subordinates.
- is punctual, reliable, detail oriented and highly professional in all aspects their work.
- is a mature, relationally healthy Christian able to fulfill their role as a ministry to the church.